NDCA Arts in Education Collaboration Grant Narrative Template

Organizations

Provide the applicant’s board-approved official mission statement. Do not include additional information such as vision or values statements. For **fiscally sponsored groups** who do not have a mission statement, include a one sentence description of your focus.

Organization History

Provide a brief general history of the applicant. For nonprofits and fiscally-sponsored groups, summarize why and how the group formed, and what it does.

What is the group's mission or purpose for forming?

In general, what kind of arts programming has been produced and/or does it plan to produce?

(This section is not rated by panelists but helps introduce your group to panelists who may not be familiar with what you do or with your group’s artistic output.)

Authorizing Official Name, Phone, and Email

Project Coordinator Name, Phone, and Email

Question 1—Background

1. What is the specific arts education need that will be addressed?
2. Who are the key project partners, how did they come together, and how did they select and agree on this focus area?
3. Describe any defining characteristics of the students, teachers, and partners. If the project will serve a high percentage of students who are considered underserved (such as economically disadvantaged, geographically isolated, disabled, or composed of specific cultural or ethnic groups), describe the population and any relevant statistical and demographic information.

Question 2—Project Summary

1. Provide a **brief**summary of the proposed project’s key components and goals.
2. How will the need identified above be addressed?
3. What are the project’s expected outcomes?

Question 3—Project Plan

1. How will the project partners work collaboratively and ensure shared goals in an ongoing way?
2. How will the project be developed, implemented (address who will manage the project activities), documented, and evaluated?
3. How are the arts lessons aligned with National Common Core Standards or ND State Standards in the arts?
4. How will the student learning be assessed?
5. How might this project serve as a building block toward sustainable arts education programs in the applicant’s school and community? How or why will it lead to increased support for arts education and a broader arts education plan in the future?
6. As appropriate, include general timeline information or target implementation dates for key components of the plan.
7. For applicants that have received an AIEC grant in the past, briefly address how the project has grown or changed since your initial proposal, noting any key achievements, challenges, and revisions.

Question 4—Arts in Education Advocacy and Outreach

Describe how and with whom the results of the project will be shared. Consider including the following: legislators, ND Department of Public Instruction, superintendent, school board members, parents, and community at large.

Question 5—Accessibility

1. Every grantee commits to hold all funded activities in spaces that meet Americans with Disabilities Act (ADA) accessibility requirements. How does the activity meet this requirement and ensure people with disabilities can participate? *Examples might include ADA accessible venue, ASL interpretation, audio described performance, large print programs, sensory tours, etc.*
2. How will accessibility options be publicized and made available to the public? Who is responsible for handling inquiries concerning accessibility?